



# PRINCE SHRI VENKATESHWARA ARTS AND SCIENCE COLLEGE

Gowrivakkam, Chennai-600073.

Affiliated to University of Madras, ISO 9001:2015 Certified Institution

## CIRCULAR

DATE: 01.06.2019

PSVASC/ IQAC/ 2019-2020


Internal Quality Assurance Cell (IQAC) meeting for the academic year 2019-2020 will be held on 06.06.2019(10.30 AM) in meeting hall for monitoring and functioning of academic and administrative units. All the members are requested to attend the meeting.

### Agenda:

1. Introduction by the IQAC Chairperson
2. Academic Planning for 2019-2020
3. Commencement of odd semester
4. Orientation programme for I UG students
5. Institution industry interaction
6. Plan for research and development activities
7. Clubs and committees
8. Placement training

  
IQAC Coordinator




  
Principal  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI 600 073.

Copy to,

1. IQAC members
2. All HODs
3. Placement coordinators
4. Office
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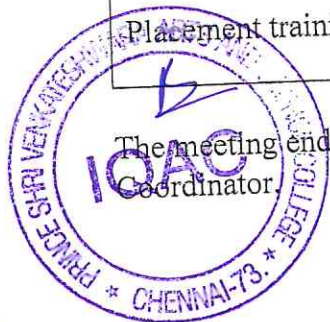
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Name of the meeting: IQAC Meeting	Date: 06.06.2019
Venue: Meeting Hall	Time: 10.30 AM
Minutes of meeting	

Agenda	Discussion/ Action taken
Introduction by the IQAC Chairperson	Principal, chairperson of the IQAC cell welcomed the members of IQAC and appreciated their contribution towards the institution and their valuable time given to the institution.
Academic Planning for 2019-2020	<ul style="list-style-type: none"><li>The academic calendar committee was insisted to prepare the calendar for the upcoming year, as per the academic calendar issued by the University of Madras.</li><li>IQAC coordinator insisted all departments to adhere to the academic calendar.</li></ul>
Commencement of odd semester	Discussed about the tentative dates of odd semester classes for II- and III-year UG and II PG
Orientation programme for I UG students	It was decided to conduct orientation program for the first-year students.
Institution industry interaction	Concerned committees to have linkages, collaborations, MoUs with corporates for conducting student faculty and research exchange activities.
Plan for research and development activities	All faculties should be instructed to publish articles in UGC care journals, web of science and Scopus etc., and also to publish text books with an ISBN number.
Clubs and committees	Club Coordinators are insisted to conduct various programmes. Special emphasis to be given on activity related to gender equity and environmental activities.
Placement training	Making students industry ready by strengthening their programming skills. Providing opportunity to place 100% of students



*celw*  
IQAC Coordinator



*B. Kalpana*  
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*B*  
Principal  
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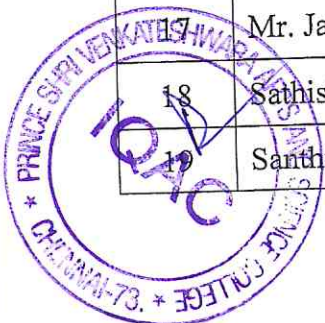
## IQAC Meeting

ACADEMIC YEAR 2019-2020

DATE: 06.06.2019

### LIST OF MEMBERS PRESENTED:

S. No.	Name of the members	Designation	Signature
1	Dr. M. Uma	Principal	
2	Er. V. Prasanna Venkatesh	Vice Chairman	
3	Mr. S. Ramji	Manager	
4	Mrs. J. Janaki	HOD (A&F)	
5	Mrs. K. Deepalakshmi	HOD (Biotechnology)	
6	Mrs. K. Subhashini	HOD (ECS)	
7	Mrs. B. Sowmiya	Placement Coordinator	
8	Mrs. R. Supriya	HOD (CS)	
9	Mrs. S. Aruna Rani	HOD (BCA)	
10	Dr. P. Jasmin Leena	HOD (Biochemistry)	
11	Mrs. J. Salomi Packiya Jothy	HOD (Commerce (G))	
12	Mrs. K. Poongothai	HOD (Microbiology)	
13	Dr. Swetha Ravindran	HOD (English)	
14	Dr. S. Dhivya Bharathy	HOD (BBA)	
15	Mr. M. Manikandan	Entrepreneur	
16	Mr. T. Ram Sundhar	Tech. Leader, Infosys	
17	Mr. Jaya Pradeep. C. J	President Local Society	
18	Sathish Kumar. K	II M. Com	
19	Santhiya. M	III ECS	



**B. Kalpana**  
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IQAC Coordinator